

**ATHLETIC TRAINING EDUCATION PROGRAM
CLINICAL INSTRUCTION ADMISSION APPLICATION**

**Carthage College
Department of Exercise and Sport Science**

ATHLETIC TRAINING EDUCATION PROGRAM

APPLICATION PROCEDURE

The following information outlines the policy and procedure for application, entry, and retention in the Carthage College Athletic Training Education Program. Read thoroughly and submit any questions in writing to the Program Director.

Prerequisites

This application is for undergraduates who wish to be considered for admission into the Carthage College Athletic Training Program. The following criterion must be met prior to application submission:

1. Completion of AT102—Introduction to Athletic Training and AT308—Structural Kinesiology.
2. Completion of 50 observation hours.
3. Full-time student holding a sophomore status.
4. Minimum Carthage College GPA of 2.75.

Application Process

The application process follows the outline listed below:

1. Fill above prerequisites.
2. Obtain application from Program Director.
3. Complete application and sign consent form.
4. Return completed forms to Program Director by *December 1st*.

Criterion for Admission

There is limited space available in this program. Applying to the program does not guarantee acceptance. The pool of applicants will be compared based on the following criterion.

1. Formal admission and acceptance by Carthage College Admissions office.
2. Grades earned in Carthage College's courses: AT102—Introduction to Athletic Training and AT308—Structural Kinesiology.
3. Completion of 50 observation hours (include copy of Hour Log with application).
4. Personal interview with Program Admissions Committee.
5. High school grade point average, ACT scores, and class rank (include official high school transcripts).

Retention Policy

Once admitted into the program athletic training students must maintain the following academic and clinical standards:

1. Maintain a minimum cumulative GPA of 2.75 in all course work.
2. Receive no grade lower than a “C” in any Carthage College course.
3. Successful completion of all required competencies and clinical proficiencies along with evidence of progression through the program.

APPLICANT INFORMED CONSENT

The undersigned hereby acknowledges that there are a limited number of spaces in the Carthage College Athletic Training Education Program. The undersigned also understands that after fulfillment of the admission requirements, as stated above, only then will he/she be eligible to compete with other applicants for any available spaces in the Program.

The undersigned further understands and agrees to the conditions stated herein, if he/she is accepted, will be asked to begin the clinical responsibilities at the beginning of the next semester. If not accepted, the undersigned understands that he/she may be allowed to resubmit their application, but only after consultation with the Program Director and academic advisor.

The undersigned voluntarily submit him/herself to the requirements and provisions stated herein.

Applicant's Signature

Date

Daniel L. Ruffner, MS, ATC
Program Director, Athletic Training Education Program

Date

**ATHLETIC TRAINING EDUCATION
PROGRAM APPLICATION**

Complete the following application and informed consent form. Return to Dan Ruffner, Athletic Training Program Director, Carthage College, Dept. of EXSS, Kenosha, WI 53140. ***This application must be returned by December 1st with official high school transcripts and a copy of your Observation Hour Log.***

TYPE OR PRINT

I. Personal Information

Applicant Name: _____ Date of Birth: _____

Address: _____

Local Telephone: _____ E-mail Address: _____

Parents' Names: _____

Address: _____

Parent's Home Telephone: _____ Work Telephone: _____

II. Education

High School: _____ City: _____

GPA: _____ ACT: _____ Class Rank: _____

(Attach official transcripts)

Have you attended any other college previously? Yes _____ No _____

If yes, list all colleges attended.

College: _____

Years attended: _____ Reason for leaving: _____

College: _____

Years attended: _____ Reason for leaving: _____

III. Certification

Are you currently certified in First Aid & CPR? Yes _____ No _____

Are you currently certified in Water Safety? Yes _____ No _____

It is the policy of the Carthage College ATEP to provide equal opportunity without regard to race, color, religion, age, sex, national origin or sexual orientation. As a part of this policy, the ATEP strongly disapproves of any or all forms of sexual harassment in the athletic training room, athletic venues, or classroom. This policy applies to all phases of the operation of the ATEP.

Further, ATEP will not discriminate against any applicant for admission because of physical or mental disability in regard to any position or activity for which the individual meets the Technical Standards of the program.