

2007-2008 Study Abroad Application Financial Assistance

***** Please submit all application materials as soon as possible prior to departure*****

Carthage students may be eligible for financial support to help with the additional costs of studying abroad. Additional loans may be available to help with travel and other related expenses. The Office of Student Financial Planning can help families identify options to meet Study Abroad costs.

Step I. Submit the following to the Office of Student Financial Planning (OSFP):

- Verification of registration or acceptance at the Study Abroad Institution
- Completion of Financial Aid File (FAFSA, verification, missing documentation)
- Completed Study Abroad Application -page 1
- Provide a copy of the invoice received from the Study Abroad (host) institution to the OSFP
- Provide a breakdown of all study abroad costs, e.g., tuition, room, board, insurance, etc.

Step II. *The OSFP will proceed by reviewing the following for each interested student:*

- Complete a Study Abroad Calculation Worksheet to determine financial assistance availability and cost
- Notify student of all financial options. Offer opportunity for appointment to sit down and review Study Abroad Calculation Worksheet and all available alternatives in covering expenses
- All awarded aid is received and disbursed – refunds, payments, etc. are then processed

Step III. Student will contact Office of the Registrar to make arrangements for semester away and Business Office to make payment arrangements if necessary.

Student's Full Name	Carthage ID	Major
	/ / / - / / /	
Place of Study Abroad	Dates of Study Abroad Experience	
Home Address	City	State
		Zip
Campus Phone	Campus Mailbox	Email Address
		Carthage Representative Coordinating the Trip

Cell Phone: _____

Is this Study Abroad Program a Degree Requirement?

_____ Yes _____ No
 _____ / _____ / _____ Today's Date

Have you completed the 2007-2008 Free Application for Federal Student Aid (FAFSA)?

_____ Yes If yes, when _____ (date)
 _____ No
 _____ I will complete the FAFSA www.fafsa.ed.gov

Study Abroad Program Cost Worksheet

Section I. – General Information

Host Institution: _____
 Contact Name _____
 Address: _____
 Address: _____
 Country: _____
 Phone: _____

Due date for payment(s) to be _____ / _____ / _____ (1st payment) \$ _____
 made to host institution: _____ / _____ / _____ (2nd payment) \$ _____
 _____ / _____ / _____ (3rd payment) \$ _____

Payments need to be made in what currency: _____

Please indicate one of the following:

____ Room & Board is to be paid
to host institution.

____ Room & Board is to be paid
to host family directly.
(not paid through host inst.)

Dates for the study abroad experience:
 _____ / _____ / _____ through _____ / _____ / _____

Section II. – Cost Factors (U.S. currency)

(Exact figures are needed for financial aid calculations)

Tuition: \$ _____
 Room: \$ _____
 Board: \$ _____

Total: \$ _____

The following expenses need only be provided if the student is interested in obtaining additional loan funds to help cover such costs.

Airfare: \$ _____

****Optional Fee:** \$ _____ (*explain:* _____)

****Optional Fee:** \$ _____ (*explain:* _____)

****Optional Fee:** \$ _____ (*explain:* _____)

Submitted by: _____ / _____ / _____
Department Representative **Ext.** **Date**

By what date is the student required to commit: _____ / _____ / _____

*****Attach any and all information including brochures, web materials, or cost documentation*****

**Submit all information to: Carthage Office of Student Financial Planning, 2001 Alford Park Drive,
 Kenosha WI 53140. Phone: 800-351-4058 ext. 6001. Fax 262-551-5762**