

## 2008-2009 Study Abroad Application Financial Assistance

**\*\*\* Please submit all Application Materials as soon as possible prior to Departure\*\*\***

Carthage students may be eligible for financial support to help with the additional costs of studying abroad. Additional loans may be available to help with travel and other related expenses. The Office of Student Financial Planning can help families identify options to meet Study Abroad costs.

**Step I.** Submit the following to the Office of Student Financial Planning (OSFP):

- Verification of registration or acceptance at the Study Abroad Institution
- Completion of Financial Aid File (FAFSA, verification, missing documentation)
- Completed Study Abroad Application -page 1
- Provide a copy of the invoice received from the Study Abroad (host) institution to the OSFP

**Step II.** *The OSFP will proceed by reviewing the following for each interested student:*

- Complete a Study Abroad Calculation Worksheet to determine financial assistance availability and cost
- Notify student of all financial options. Offer opportunity for appointment to sit down and review Study Abroad Calculation Worksheet and all available alternatives in covering expenses
- All awarded aid is received and disbursed – refunds, payments, etc. are then processed

**Step III** Student will contact Office of the Registrar to make arrangements for semester away and Business Office to make payment arrangements if necessary.

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<b>Student's Full Name</b>	<b>Carthage ID</b>	<b>Major</b>
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<b>Place of Study Abroad</b>	<b>Dates of Study Abroad Experience</b>
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<b>Home Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
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<b>Campus Phone</b>	<b>Campus Mailbox</b>	<b>Email Address</b>	<b>Carthage Study Abroad Representative</b>
Cell Phone: _____			

**Is this Study Abroad Program a Degree Requirement?**

\_\_\_\_\_ Yes    \_\_\_\_\_ No  
 \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Today's Date

**Have you completed the 2008-2009 Free Application for Federal Student Aid (FAFSA)?**

\_\_\_\_\_ Yes If yes, when \_\_\_\_\_ (date)  
 \_\_\_\_\_ No  
 \_\_\_\_\_ I will complete the FAFSA [www.fafsa.ed.gov](http://www.fafsa.ed.gov)

# Study Abroad Program Cost Worksheet

## Section I. – General Information

Host Institution: \_\_\_\_\_  
Contact Name \_\_\_\_\_  
Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Country: \_\_\_\_\_  
Phone: \_\_\_\_\_

Due date for payment(s) to be \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ (1<sup>st</sup> payment) \$ \_\_\_\_\_  
made to host institution: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ (2<sup>nd</sup> payment) \$ \_\_\_\_\_  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ (3<sup>rd</sup> payment) \$ \_\_\_\_\_

Payments need to be made in what currency: \_\_\_\_\_

Please indicate one of the following:

\_\_\_ Room & Board is to be paid  
to host institution.

\_\_\_ Room & Board is to be paid  
to host family directly.  
(not paid through host inst.)

Dates for the study abroad experience:  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ through \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
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## Section II. – Cost Factors (U.S. currency)

(Exact figures are needed for financial aid calculations)

Tuition: \$ \_\_\_\_\_  
Room: \$ \_\_\_\_\_  
Board: \$ \_\_\_\_\_

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**Total:** \$ \_\_\_\_\_

The following expenses need only be provided if the student is interested in obtaining additional loan funds to help cover such costs.

*Airfare:* \$ \_\_\_\_\_

**\*\*Optional Fee:** \$ \_\_\_\_\_ (*explain:* \_\_\_\_\_)

**\*\*Optional Fee:** \$ \_\_\_\_\_ (*explain:* \_\_\_\_\_)

**\*\*Optional Fee:** \$ \_\_\_\_\_ (*explain:* \_\_\_\_\_)

Submitted by: \_\_\_\_\_ / \_\_\_\_/\_\_\_\_  
**Department Representative** **Ext.** **Date**

By what date is the student required to commit: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**\*\*\*Attach any and all information including brochures, web materials, or cost documentation\*\*\***