



Wisconsin Space Grant Consortium

Carthage College

2001 Alford Park Drive Kenosha, WI 53140
262.551.6054 • spacegrant@carthage.edu • spacegrant.carthage.edu

WSGC Graduate & Professional Research Fellowship Award WHAT YOU NEED TO KNOW

ACCEPTANCE:

To accept this award, you must agree to be able to meet the requirements listed in your award letter and outlined in more detail below. Please sign the Graduate & Professional Funding Program Award Acceptance Letter and email [WSGC](mailto:spacegrant@carthage.edu) by February 2, 2015, stating that you accept the terms outlined below and in the award letter.

REPORTS:

1. You will be asked to submit an Interim Report to the WSGC Program Office at mid-point of your project period. This report should be a 1-2 page summary describing your independent aerospace-related research for the first half of your project period.
2. You will be asked to submit a Final Report to the WSGC Program Office at the end of the Spring Semester or within 30 days of your project period end date. This report should include a brief (ca. 200 word) abstract and (1-3 page) executive summary, reviewing your independent aerospace research supported by your WSGC Research Fellowship. We encourage you to completely discuss your research efforts and findings with your advisor. It would be appropriate to attach any article or paper presented on your topic during the year. The abstracts and summaries may be included in our final report to NASA at the end of the year. Please have your final report signed by your advisor.
3. Submit reports to your advisor via an email attachment. Once your advisor approves the report, the advisor should then forward the report to spacegrant@carthage.edu. The email from your advisor is sufficient as a signature.
4. **NASA/WSGC Acknowledgement:** Please acknowledge the support of the National Space Grant College and Fellowship Program and the Wisconsin Space Grant Consortium in your reports, and in any papers or presentations that emanate as a result of your work.

ALLOWABLE COSTS:

This award to the student, for independent research for the sole benefit of the grantee, is intended for use as student support—tuition, supplies, etc. It is not to be applied to the purchase of equipment or other materials for the use of or retention by the student's academic or work institution. It is also not to be used to defray fees, publication costs, or other expenses (e.g., laboratory or computer access fees) that the institution ordinarily covers for students. This award is not to be used to lower or in any other way alter or supplant other merit or need-based grants made by the host-college or university (it may be used to replace federal loans or work-study awards).

PAYMENT SCHEDULE:

Awards are issued in two payments, one at the start of your research and one half-way through your research. Payment will be issued to your academic institution and will be applied to your student account. If your account is paid in full you will receive a refund check from the Bursar's Office. You assume the responsibility for any and all income tax liabilities, so I strongly urge you to document all expenditures, and maintain a record of all original receipts. Please note that although this should not affect any other scholarships/fellowships or aide coming directly from your institution, this may affect your federal aid package.

WISCONSIN SPACE GRANT STATE CONFERENCE PARTICIPATION:

You will be honored at the 2015 Wisconsin Space Grant State Conference, scheduled for August 2015 at Experimental Aviation Association in Oshkosh, WI. This is a great opportunity for you to meet others interested in the aerospace field and share experiences. You will be invited to participate in the 2016 Wisconsin Space Conference, to be held at a date and location yet to be determined. Summary papers will be published in the [online journal](#) Proceedings of the 26th Annual Wisconsin Space Consortium.

NASA REQUIRED SURVEY:

You will be sent an annual tracking survey via email that is required by NASA.

It is important that you inform WSGC immediately of any change in address, phone number, department, advisor, institution, graduation date, etc.

If your research agenda changes substantially, please have the changes approved by your advisor and the WSGC Program Office before proceeding.

WISCONSIN SPACE GRANT CONSORTIUM CONTACT INFORMATION:

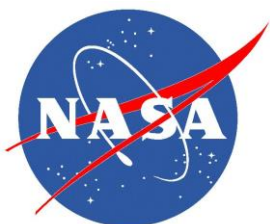
Please direct any questions, comments or concerns to:

WSGC Program Office

Carthage College, 2001 Alford Drive, Kenosha, WI 53140

Phone: 262.551.6054

E-mail: spacegrant@carthage.edu



Wisconsin
Space Grant Consortium
Carthage College

